



Tattnell Square Academy

2016-2017 Re-enrollment Contract

Mother's Name _____

Address _____

Cell Phone _____

Home Phone _____

Email _____

Alumni: Yes or No _____ Grad Year _____

Person Responsible for Tuition Payments:

Name _____

Address _____

Cell Phone _____

Home Phone _____

Email _____

Father's Name _____

Address (if different) _____

Home Phone _____ Cell Phone _____

Email _____ Alumni: Yes or No _____ Grad Year _____

It is imperative that all above information remains current throughout the school year. If any of the above information changes at any time, please contact the registrar's office at (477-.670 ext. 184) to update information as needed. As an alternative, you may also email any information changes to Mrs. Paula Douthit at paula.douthit@tattnell.org.

Name (s) of Student (s) entering 2016-2017

Student(s) Grade Level(s) 2016-2017

Does any student listed above currently have a sibling at another private or public school? If yes, please list school(s) here: _____

After reading the information below regarding Tattnell Square Academy's ("TSA") rules and regulations, school policies, penalties and fees, please sign and date this form, including your acknowledgement of your complete understanding of the TSA rules, regulations, and policies. Your signature below also indicates your acknowledgement of your responsibility for all tuition and fees incurred this school year (June 2016 - May 2017). A listing of all policies can be found in the student handbook.

The re-enrollment fee is \$150 per student, due by April 4, 2016. This fee is non-refundable and provides placement for your child for the upcoming school year. After April 4, 2016, the re-enrollment fee due is \$300 per student. A separate bill will be sent out for re-enrollment. Please note that this fee must be paid via check, cash, or credit card. Automatic drafts will NOT be adjusted for inclusion of this fee.

Tuition can be paid in twelve monthly installments (June through May) or can be paid in full for the year at any time. Payment is due on the 1st of each month and is considered late after the 15th of each month. A late fee assessment of \$50.00 will be applied on the 16th of each month in which tuition is unpaid. Student accounts that are over 45 days in arrears may result in student(s) not being allowed to return to school until the account is paid in full, including late fees.

A pre-payment discount of \$300 (per child) is given for all accounts paid in full prior to June 15th, 2016. In order to be eligible for the discount, a family's entire account (i.e. tuition payments for each child in the family) must be paid in full prior to June 15, 2016 for each child to receive the \$300 discount.

If a student withdraws from TSA during the school year (2016-2017), the person signing below must pay tuition for the child for the remainder of the school year except for cases where families relocate more than 60 miles from TSA.



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Proof of relocation more than 60 miles from TSA must be presented to TSA before tuition will be forgiven. Grades, transcripts, records, etc. will not be released by TSA until the student's tuition is paid in full.

Guaranty of Payment

The undersigned guarantor(s) ("Parent/Custodian Guarantors") acknowledge that Parent/Custodian Guarantors' child or children are direct beneficiaries of the foregoing and understand that TSA would be unwilling to enter into or continue this agreement without the Parent/Custodian Guarantors' agreement to abide by the terms of this Guaranty of Payment, as evidenced by their signature(s) below. Parent/Custodian Guarantors agree that my/our child/children will be held responsible for adhering to TSA's student policies, rules, and regulations as published in the student handbook and the amendments to the handbook, if any, made during the school year.

Parent/Custodian Guarantors agree to pay the total cost of any damage to or loss of school property caused by my/our child or children. Parent/Custodian Guarantors' understand and agree that tuition is due on the 1st day of each month and is considered late on and after the 16th day of each month, and that a \$50.00 late fee assessment will be made to any tuition owed on the 16th day of each month. Parent/Custodian Guarantors' agree to TSA's policy that if my/our child's account becomes more than 45 days in arrears, my child may not be allowed to attend classes at TSA. Parent/Custodian Guarantors' agree to TSA's policy that no grade reports, final grades, or transcripts or credits will be released if my child's tuition or fee payments are outstanding. Parent/Custodian Guarantors' agree to remain jointly and severable responsible to pay when due my child's tuition and fees as stated above in consideration of my child's enrollment at TSA.

Both parents of the child/student must sign below unless divorced. If divorced, the custodial parent must sign below. In the event that tuition and fees are to be paid by a non-custodial parent or any third-party other than the parent/parents, said non-custodial parent or third-party must sign below as the responsible party in addition to the custodial parent.

This agreement is to performed in Macon-Bibb County, Georgia, and any suit on this guaranty or for any breach of this agreement may be brought and prosecuted in the the courts of Macon-Bibb County, Georgia.

Publication Permission: By signing this document, you grant permission for photographs, videos, and student work of, and created by, your child to be displayed on our school website and all other forms of communication. If you wish to REFUSE publication permission, written notice must be sent to Stephanie English at stephanie.english@tattnall.org.

Father's Signature _____ Date _____
Mother's Signature _____ Date _____

Person Responsible for Tuition Payments' Signature (as applicable)
_____ Date _____

TSA Business Office Use Only:

Acct. Status _____ Re-enrollment Fee Paid: _____ Registrar: _____
Date Received: _____